



TAKRAF Group, through its established and well-known brands, TAKRAF and DELKOR, provides innovative technological solutions to the mining and associated industries. With more than 1,000 employees across Europe, Africa, Asia, the Americas and Australia, we offer exciting and challenging career opportunities around the globe. www.takraf.com

For our Purchasing Department at our **Leipzig** location, we are looking for a

Project buyer (m/f/d)

Full-time permanent position, to start as early as possible.

Main responsibilities

- Responsible for coordinating project-specific global purchasing of complex, mechanical and electrical components, made to customer drawings as specified by the project in compliance with all contractual and legal requirements within budget and timeframe. This should also include full coordination with project management and all other processing technical departments, including electrical engineering, structural steel and mechanical engineering
- Independently carries out the purchasing of complex, mechanical and electrical components and assemblies
- Responsible for coordinating delivery and time schedules within the project
- Coordinates worldwide purchasing activities with project teams, purchasing managers, suppliers and subsidiaries/ regions
- Prepares tenders and inquiries and negotiates with suppliers including initiation and tracking of orders
- Collaborates in the analysis of global supply markets
- Checks supplier invoices with regards special costs
- Collaborates in the selection, qualification, development and assessment of suppliers
- Assumes other tasks and activities that are necessary for business operations

Professional and personal requirements

- College or university degree specializing in industrial engineering, mechanical engineering or business management
- Relevant work experience (3 to 5 years) in international purchasing of mechanical and/or plant engineering, including the associated logistics requirements in the international movement of goods
- Reliable application of valid purchasing laws, understanding of business contexts and contract management
- Strong negotiation skills with goal-oriented attitude as well as high level of assertiveness
- Very proficient in German and English and good command of Russian
- Willingness to travel abroad
- Solid knowledge of SAP-R3 MM / MS Office
- Communication skills, willingness to work, able to perform well under pressure

What you may expect

As a project buyer (m/w/d), you can expect a wide variety of tasks in a highly technical, international environment. You will be supported by a dynamic, highly motivated team.

We offer you outstanding opportunities for professional development and further training. At the same time, you will be able to benefit from flexible work hours and an attractive salary.

Now it is up to you!

Send us your complete application via e-mail: jobs@takraf.com
Should you have any questions, do not hesitate to contact:
Ms. Michelle Lammel, T: +49 (0)341 2423 733

TAKRAF GmbH, Torgauer Strasse 336, 04347 Leipzig, Germany
jobs@takraf.com, www.takraf.com

TAKRAF 
*Innovation out of tradition -
It pays to talk to a specialist!*